



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: March 15, 2023**

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, SECRETARY ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

***Motion to amend agenda to include item under 4a) Correspondence from the Public Works Division and 4f) Correspondence from the Law Department.**

– Approved

**A. Lockett – Yes
A. Colvin – Yes
T. McCain - Yes**

CLAIMS

Ratification of Claims Paid the week of March 09, 2023

○ 110-1 – GENERAL FUND		\$46,264.02
○ 222-1 – LNDFL CLOSURE	\$90,800.47	
○ 224-0 – PUB SFTY INC TA	\$2,500.00	

TOTAL CLAIMS PAID \$139,564.49

– Approved

**A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes**

Approval of Claims to be Paid on March 17, 2023

○ 110-1 – GENERAL FUND		\$139,440.21
○ 220-2 – LOCAL ROADS & S	\$50,650.58	
○ 221-2 – HEALTH/HUMAN SE	\$3,278.28	
○ 222-5 – VEHICLE AUCTION	\$2,297.40	
○ 222-6 – COMMUNITY DEVEL	\$13,020.56	
○ 222-8 – LAW ENF TRAIN	\$1,935.06	
○ 230-0 – MAYOR DONATION	\$6,451.25	
○ 241-8 – BIO TERRORISM	\$1,100.00	

○ 242-7 – COMP COURT	\$620.00
○ 243-5 – ESG SHELTERS	\$11,618.29
○ 245-0 – GREEN URBANISM	\$2,010.00
○ 245-5 – SOLID WASTE REC	\$1,569.24
○ 248-9 – COVID-19 HEALTH	\$3,840.30
○ 249-0 – COVID-19 ESG	\$16,984.96
○ 249-3 – INFANT MORTALIT	\$3,600.00
○ 250-1 – GARY 4 JOBS	\$15,157.51
○ 252-8 – DOIT NON-REVERT	\$1,513.89
○ 442-3 – CCI	\$5,754.00
○ 444-5 – CONSOLIDAT AREA	\$216,926.09
○ 890-3 – WCI/UCI BENEFIT	\$4,494.98

SPECIAL REVENUE

\$362,822.39

○ 221-5 – AMBULANCE NON-R	\$499.53
○ 224-0 – PUB SFTY INC TA	\$67,912.27
○ 242-9 – NEIG STABIL PRO	\$3,529.21
○ 243-0 – FORECLOSURE GNT	\$610.00
○ 465-4 – WHEEL TAX ROAD	\$100.00
○ 660-7 – MARQUETTE PARK	\$1,692.00
○ 880-2 – POLICE PENSION	\$1,600.00

TOTAL

\$578,215.61

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign:

- Albert G. Edwards
1765 Roosevelt St

All submitted documentation has been verified and the required fees will be paid upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for a renewal residential disabled parking sign:

- Terry Gest
1436 Delaware St

All submitted documentation has been verified and the required fees will be paid upon approval.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for a renewal residential disabled parking sign:

- Dianne Fordham
3560 Jackson St

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for renewal of their residential disabled parking sign:

- Richard Mitchell
532 Pennsylvania St

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL) for review and approval, the following resident has presented an application for a residential disabled parking sign:

- Anthony L. Sims
725 Delaware St

All submitted documentation has been verified and required fees have been paid.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Permit No. 23-006 – Request for Street Cut Permit – AT&T – A02JPKP – 7100 Industrial Highway.

Work is scheduled to start upon approval and be completed by March 14, 2023. Always Underground is the contractor that will be directional boring 350 feet 1.25" interduct starting in the right-of-way of Industrial Highway.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per the City's Schedule of Fees ordinance.

2. Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. 23-007 – Request for Street Cut Permit – AT&T – A02H3MG – 180 N. Lake Street. The work consists of the relocation of underground fiber duct to accommodate the City’s reconstruction of N. Lake Street. Work is scheduled to start upon approval and be completed by June 8, 2023. Always Underground will be the contractor.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per the City’s Schedule of Fees ordinance.
2. The Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. 23-010 – Request for Permit to Install Communications Cable – Comcast – Hoosier Cable Services – 10th Avenue and Massachusetts Street.

The work is expected to take place between 3/27/23 and 3/29/23.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per ordinance.
2. Right-of-Way Permit Requirements shall be followed.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. B-22-448 – Request for Driveway Permit – Booras Builders – 1001 N Wells.

Recommendation is contingent upon:

1. The fee shall be \$74 per the City’s Schedule of Fees ordinance which requires \$50 plus \$1 per foot of frontage.
2. Driveway Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Request to Close Roads for Controlled Burn – Marquette Park Area.

A request has been received to close various streets as detailed below:

- Marquette Drive between Grand Boulevard and Montgomery Street
- Oak Avenue between Marquette Drive and Montgomery Street

- **Montgomery Street North of Indian Boundary Avenue**
Forest Avenue and Newton Street has been identified as alternate routes.

Ecorealm LLC has requested the closures on behalf of the Gary Parks Department. The environmental reasons for the controlled burn are listed in the attached request. Controlled burns must have very specific weather conditions to be successful. Therefore, Ecorealm, LLC has requested a variable schedule for the closures.

Recommendation is that the Board authorizes the closure of the identified roadways contingent upon a 48-hour notice to the Public Works Department, Parks Department, Emergency Services, GPTC, and affected residents and businesses.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. B-22-1758 – Driveway and Street Cut Permits – Gary Commerce Center – 3601 W 25th Ave.

Region Growth Capital, LLC is building the Gary Commerce Center development at the subject address. Gary Commerce Center will be the sole user of the Hendricks Street right-of-way South of 25th Avenue. The right-of-way will be the primary access for passenger vehicles into the development.

The Plan Commission has made it a condition of the approval that Region Growth Capital, LLC maintain the pavement and drainage infrastructure within the right-of-way as long they are the sole user.

Recommendation is for the Board to approve and executed the Agreement.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS

Contract with Gasvoda & Associates, Inc. (“Contractor”) to provide lift station inspections at the closed Gary Landfill property on Colfax Street. The Contract provides for a term effective as of November 1, 2022 and ending on October 31, 2023. The Contractor will be paid an amount not to exceed Four Thousand Three Hundred Seventy-Five Dollars (\$4,375.00) during the term of this Contract. The Contractor will submit detailed invoices for services rendered to receive payment.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Engineered Maintenance Inc. (“Contractor”) to provide maintenance and inspection to electrical components and stations at the closed Gary landfill property on Colfax Street. The Contract provides for a term effective as of December 31, 2022 and ending on November 30, 2023. The Contractor will be paid an amount not to exceed Twenty-One

Thousand Three Hundred Forty Dollars (\$21,340.00) during the term of this Contract. The Contractor will submit detailed invoices for services rendered to receive payment.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Receipt and opening of CDBG Emergency Rehabilitation Bids.

On March 6, 2023, bids were let for CDBG Emergency rehabilitation work. Accordingly, it is requested that the Board of Works receive and open the bids.

- NO BIDS RECEIVED

Award of Bids – Lawn Cutting/NSP Properties; Debris Removal/Lawn Cutting/Franklin School. Bids have been received for lawn cutting at four NSP properties to occur between April 1, 2023 and October 1, 2023. The bidders and bid prices are as follows:

- 1 Moore LLC \$8,500.00
- Express Lawn Care \$2,200.00
- Lakewood Smith LLC \$2,800.00

The request is for the Board of Works to award the bid for lawn cutting at the four NSP properties to Express Lawn Care.

Bids were also received for debris removal and lawn cutting at the Franklin School property located at 600 E 35th Avenue. The bidders and bid prices are as follows:

- 1 Moore LLC/Debris Removal \$600.00 (initial removal); \$600 + thereafter depending on amount of debris removed.
- 1 Moore LLC/Lawn Cutting \$2,000.00 per month
- Lakewood Smith LLC/Debris Removal \$4,500.00
- Lakewood Smith LLC/Lawn Cutting \$4,000.00 per month
- Express Lawn Care/Debris Removal \$500.00 per removal
- Express Lawn Care/Lawn Cutting \$3,500.00/initial cut; \$1,500.00 per month

The request is for the Board of Works award Express Lawn Care the bid for debris removal and lawn cutting at the Franklin School property.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE INNOVATION AND TECHNOLOGY DEPARTMENT

RFP Award: Gary, Indiana Fiber and Broadband RFP Award.

Description:

Addressing the issue of digital equity in Gary was determined a priority by the administration of Mayor Jerome Prince as Covid-19 put the City's existing digital infrastructure under the microscope, in particular the access of students to quality internet service.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

CORRESPONDENCE FROM THE POLICE DEPARTMENT

Receipt and opening of bids received for the Turn-Key Solutions for a Real Time Crime Center.

- CDW-Government LLC \$61,243.79

– Referred to Staff for Approval

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

CORRESPONDENCE FROM THE LAW DEPARTMENT

Tolleston Project Grant Agreement with the Crossroads YMCA. A grant of ten million dollars is being provided to the Crossroads YMCA by the City of Gary, in collaboration with ten million from the State of Indiana and the Dean and Barbara White Family Foundation, Inc. for the development of a YMCA at the current site of the Boys and Girls Club of Gary. This Tolleston Project is being developed for the benefit of the City of Gary citizens and the surrounding Northwest Indiana area and will house the YMCA, Boys and Girls Club and Methodist Hospital for urgent care, pharmacy and other similar services.

– Approved

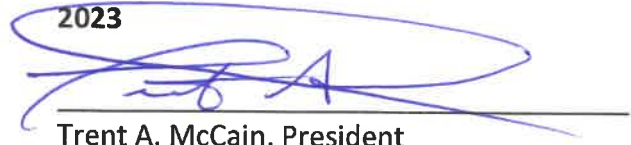
A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

**APPROVED and ADOPTED on March 22,
2023**



Trent A. McCain, President



Arlene D. Colvin, Vice President

Angela Lockett, Secretary

